



GET PLUGGED IN!

with Katovich Law Group's

NONPROFIT SERVICES PROGRAM

YOUR ONE-STOP RESOURCE FOR LEGAL COMPLIANCE

Katovich Law Group's Nonprofit Services Program provides resources, tools, and services that help you diversify your funding sources while ensuring compliance with state and federal legal requirements.

Basic Membership includes the following:

1. Review of your articles of incorporation, bylaws, tax exemption application, and recent tax returns
2. Recommendations for any required updates to your founding documents
3. Bi-annual review of your programs and activities for legal compliance
4. Access to a members-only web site containing resources and legal information tailored to nonprofit organizations
5. Secure digital storage for key organizational documents
6. Email alerts with important legal updates
7. Attorney hotline for basic legal questions
8. Personalized email reminders of reporting deadlines for your organization

The cost for basic membership is \$375 per quarter.

**PLEASE TURN OVER FOR MORE
INFORMATION**

**Please contact us to sign up or
for more information**



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Beyond Basic Membership, the following services are available for an additional fee:

1. Board and officer training on compliance, governance, and liability issues
2. Review of board, committee, and membership meeting minutes and recommendations for keeping the organization's minute book
3. Review of policies, agreements, and manuals and recommendations to ensure compliance and reduce liability exposure
4. Preparation for filing the new Form 990, including assistance with developing policies called for in the new Form 990 such as compensation review, document retention and destruction, whistleblower, audit, etc.
5. Review of leases and assistance with lease negotiations
6. Consultation on compliance with the public support test
7. Review of policy advocacy activities and filing of IRS lobbying election if needed
8. Tax return preparation
9. **Katovich Law Group Nonprofit Social Enterprise Program**

As traditional funding sources become increasingly scarce, many nonprofit organizations are launching businesses – social enterprises – that both help them achieve their mission and bring in unrestricted revenue.

Social enterprises are a great option for many nonprofit organizations, but they present numerous legal and structural challenges. If you are interested in exploring the possibility of launching a social enterprise, Katovich Law Group offers the following services:

- Brainstorming and business planning for new social enterprises
- Assistance with fundraising for social enterprise
- Consultation on legal consequences of various social enterprises